

ANNUAL REPORT

1 JULY 2019 - 30 JUNE 2020



**Strengthening and connecting our Kāpiti community through
volunteer recruitment and capability building.**

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CHAIRPERSON'S REPORT

It is my pleasure to be able to present the Volunteer Kāpiti Annual report for 2019/20, on behalf of the Volunteer Kāpiti Board.

This is the last year of Volunteer Kāpiti being an Incorporated Society. From 1 July 2020, Volunteer Kāpiti will operate as a Charitable Trust governed by a Board of Trustees. The Trustees have the collective responsibility to ensure that the strategy is developed and implemented, with the Manager accountable for operations. Membership services are open to non-profit organisations, schools and clubs who provide volunteer activities within the Kāpiti Community.



Susan Ansell assumed the role of Manager last July and has quickly built on an effective network throughout the district to ensure that the services of Volunteer Kāpiti are available to a wide range of non-profit organisations interested in enhancing their abilities to secure volunteers.

This year's Volunteer Week provided an opportunity to promote the benefits of volunteering and encouraged 10 organisations to enter the Volunteer Story competition with the winner, Our Village Kitchen from Raumati South School celebrating with a local morning tea at Sunday Cantina.

Throughout the past year 236 interviews were held with prospective volunteers and 310 volunteer role referrals were made. The Capable Sector Project, in partnership with the Kāpiti Impact Trust and funded by the Kāpiti Coast District Council is making progress, with the completion of the Snapshot 1.0 report and workshop that has contributed to understanding the strengths, connections and challenges of Kāpiti organisations that provide services to the community.

The office is continuing to operate from the Community Centre. Our thanks to the staff who have continued to operate effectively out of the office during Covid-19 restrictions with the capable use of Zoom communications. My thanks to Trust Members: Fenella Bovett, Amy Helm, Bas Walker, Wynn Ingram, Dhaval Thakkar and the wider Volunteer Kāpiti team who have all helped make Volunteer Kāpiti a success.



Brian Milne
Chairperson

MANAGER'S REPORT

It has been a busy year at Volunteer Kāpiti where the theme for National Volunteer Week 'Te Hua o te Mahi Tahi' (the benefit of working together) was evident throughout the year.



COVID-19 Response: The importance of volunteering has been made even more visible this year through the challenges of COVID-19. Kāpiti volunteers rose to the challenge. People checked up on their neighbours, new support groups were formed, and community groups jumped into action to ensure everyone was supported. The Volunteer Kāpiti team had to quickly adjust to working from home and set up new systems and relationships to respond to volunteer needs under different alert levels.

The strength of working together extended to Volunteer Centres around New Zealand and Volunteer New Zealand. We all met twice a week over lockdown via Zoom. Working and sharing together this way was so successful that we continue to meet via Zoom regularly.

Volunteer Recruitment: Throughout the year, we continued to recruit and refer volunteers for roles in the Kāpiti community. This included support for new groups and projects in the area. We had less demand for volunteers to help at events due to event cancellations under COVID restrictions. However, at the same time, we had many people contacting us offering to volunteer with the community COVID response. We also completed our Volunteer Engagement Programme pilot in October – working with identified groups to strengthen their volunteer engagement.



Volunteer Kāpiti got to be in the centre of a volunteer project in action this year. The Kāpiti MenzShed volunteers constructed a concrete pathway for our Volunteer Kāpiti entrance. It was a great example of working together and the left-over turf from our pathway way ended up in the new Cancer Support Centre garden.

Snapshot 1.0

Taking a look at the Community and Social Sector in the Kāpiti Coast District

Introduction

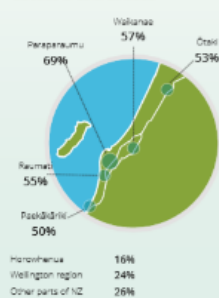
This snapshot is designed to inform and support community and social sector organisations in the Kāpiti Coast district, from Pukekohe to Ōtaki.

Understanding our challenges, strengths and common ground will help us build a resilient and sustainable sector, as we work to make a difference in the lives of people in our communities.

This first version includes information and experiences from a range of organisations across the district. Sixty organisations completed an online survey and people from fifteen organisations participated in focus group discussions.

What we learned is summarised here, the full report is available through Volunteer Kāpiti and Kāpiti Impact Trust.

Where we work



Overview

- lots of work is done voluntarily in small, stable organisations
- people often wear several hats, including governance and day-to-day work
- a wide range of services are provided in an increasingly complex environment
- numbers of people seeking help is increasing & their needs are more complex
- most say they are doing ok financially, but some need to use reserves to operate
- it's getting harder to raise funds and retain staff
- for some, networking has gotten easier
- workshops and seminars are the preferred ways to learn

The willingness of people to participate in the group discussions is a great sign of community organisations who are open to share and learn and work together to build a cohesive sector.

Capable Sector Project: We completed year 1 of this project and moved into year 2. This is a 3 year collaborative project between Volunteer Kāpiti and Kāpiti Impact Trust, funded by the Kāpiti Coast District Council towards building a Capable Community / Social Sector. Activities this year included: completion of the Snapshot 1.0 report, networking and workshops.

Snapshot: Snapshot 1.0 is our first attempt to understand our Kāpiti community sector. Results were collected through analysis of current data, survey results from 60 organisations and in-depth discussion groups. It is our first look at our community's challenges, strengths and common ground. Through

mediums such as workshops, newsletters and inter-agency meetings we have been using Snapshot 1.0 as a tool to ignite discussion and inform further activities that will contribute to our development and identity as a community sector.



Kāpiti Community Network Meetings: We coordinated monthly Kāpiti Community Network meetings and attended the monthly Ōtaki Community Forums. These meetings became even more important over lockdown - to encourage support, collaboration and connection via Zoom. The more we meet over time, the more connected we become and the more we can work together for the benefit of our Kāpiti community.

Workshops: We coordinated 3 workshops this year. More workshops were planned but had to be postponed due to COVID restrictions. The first workshop was to share the learnings from the Snapshot 1.0 research. Another two workshops were conducted through Zoom - one on supporting volunteer groups as we move out of COVID-19 levels and the other workshop on 'Growing Great Volunteers Teams'.



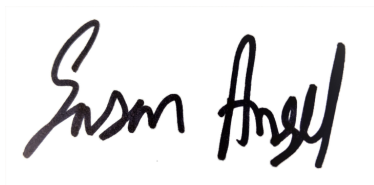
Our Volunteer Community: We worked to promote the diverse benefits and opportunities of volunteering. We attended expos such as the Kāpiti Age Friendly Expo and the Otaki Community Expo. During National Volunteer Week, we held a Volunteer Story Competition for Volunteer Teams throughout Kāpiti. We asked for stories that showed the benefit of working together.



We had 10 great entries that we promoted and shared through different media, celebrating Volunteers and the benefits of collaboration. We have been active promoting volunteering on social media, newsletters, local papers and on radio. Our monthly newsletter is sent to over 360 contacts and we have a growing following on social media.

It has been a year of working together, within our team, our volunteer groups and the wider community. I am very grateful for our amazing team and the expertise and heart they provide for Volunteer Kāpiti. Over COVID-19 restrictions, what impressed me was how everyone (including local Council, Iwi and community groups) connected together. New relationships were formed and new ideas were generated from our COVID-19 learnings. I am looking forward to building on all of these relationships and exploring how to further strengthen our volunteer community in years to come.

Waiho i te toipoto, kaua i te toiroa
(Let us keep close together,
not wide apart)



Susan Ansell
Manager, Volunteer Kāpiti



ABOUT VOLUNTEER KĀPITI

MISSION

Our mission is to strengthen and connect our Kāpiti community through volunteer recruitment and capability building.

GOVERNANCE

Volunteer Kāpiti Management Committee Members for 2019/20 were:
Brian Milne (Chair)
Dhaval Thakkar (Treasurer)
Fenella Bovett (Secretary)
Wynn Ingram, Bas Walker and Amy Helm (Committee Members)



VOLUNTEERS AND STAFF

Volunteer Kāpiti have 4 paid staff in part time roles that combined make up 1.3 full-time equivalent: Susan Ansell (Manager), Cathy Canavan (Service Coordinator - Job Share), Kodrean Eashae (Service Coordinator - Job Share), Karen Gray (Account Administration).

We have four Volunteer Interviewers that each volunteer one day a week: Anne Southern, Christine Hofkens, Malcolm Macaskill and Michelle Raki. They have a combined 20 years experience in this role. We also have volunteer IT specialists: Chris Streatfield and Rick Jury; Web Advisor: Felipe Escobar; and Reviewer: Ian Butcher. We are lucky to have a number of other volunteers give their time to us for one-off projects.

OUR MEMBERS

Thank you to our members - not only for the support our members provide to Volunteer Kāpiti, but for the contribution our members provide to make Kāpiti a thriving and connected community.

**A Safe Kāpiti • Accessibility Advisory Group • Age Concern Kapiti Inc
Animal Protection Society • Arthritis New Zealand • Atareira • Birthright
Kāpiti Blind Low Vision NZ • Cancer Society Wellington • Coast Access Radio
Coastella Ltd • Dementia Wellington • El Rancho • Energise Ōtaki
English Language Partners • Forest and Bird Kāpiti Mana
Friends of Queen Elizabeth Park Kāpiti Trust • GirlGuiding New Zealand
Heart Kids NZ • Horse Sense • HUHA • Kaibosh • Kāpiti Coast District Council
Kāpiti Coast GreyPower • Kāpiti Coast Museum Inc
Kāpiti Coast United Sports Club Inc • Kāpiti Community Patrol
Kāpiti Community Sport Bank • Kāpiti Impact Trust • Kāpiti Karate Academy
Kāpiti Living Without Violence • Kāpiti Parents Centre • Kāpiti Uniting Parish
Kāpiti US Marines Trust • Kāpiti Equestrian Centre • Kāpiti Women's Centre
Kenakena School • L'Arche Kāpiti • Lions Club of Ōtaki • Literacy Aotearoa
Little Sprouts Kāpiti • Mary Potter Hospice • Menzshed Kāpiti
New Zealand Breast Cancer Foundation • New Zealand Red Cross
Nga Manu Nature Reserve • Ōtaki Community Patrol • Ōtaki Museum
Order of St. John • Paekākāriki Bike Library • Presbyterian Support Central
Raumati South Residents Association • Royal New Zealand Plunket Trust
Scout Association of New Zealand • SeniorNet Kāpiti • Special Olympics Kāpiti
Te Ara Korowai Wellbeing Centre • The Mahara Gallery Trust
The Salvation Army • The Shed Project • Volunteer Kāpiti
Waikanae CAMEO Society • Waikanae Estuary Care Group
Waikanae Lions Club • Well-Able • Wellington SPCA
Wellington Tramway Museum • Wesley Community Action**

OUR FUNDERS

Volunteer Kāpiti would not be possible without the long-term support of our funders. Thank you to the following funders for their support this year.



**Waikanae Baptist
Op Shop**

Chris Streatfield

WHAT WE ACHIEVED



Interviewed **236** Volunteers
and Referred them to **310** Roles

Supported 65 Member
Organisations



Facebook Followers



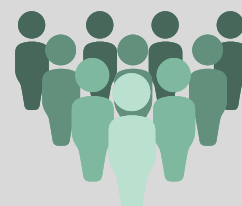
by 47%

3 Workshops delivered - with
86% overall satisfaction rating



12 Newsletters sent to
366 contacts

Facilitated **11** Community
Network Meetings



WHAT WE ACHIEVED

Our Volunteer Interviewers ensure they match the volunteer with roles that bring **benefit** to them and the referral organisation. A number of Kāpiti community services and projects would not have been possible without this skilled volunteer support.



We provided **opportunities** for our older demographic to stay connected, feel valued and reduce social isolation.

Encouraged **networking and collaboration** between our community organisations. Through our network meetings, newsletter and workshops, groups are sharing resources, promoting each other's work and supporting each other. We also worked to support new community groups in Kāpiti by linking them into our established community networks.

Helped to **reduce barriers** to people unable to access paid work opportunities - by providing volunteer roles that help increase confidence, skills and experience



Through promotions throughout the year, we made volunteering and the benefits of volunteering more **visible** in Kāpiti

We were active in the support and recruitment of volunteers for the **COVID response** and shared up to date information on volunteer guidelines over this time.



NATIONAL VOLUNTEER WEEK 2020

National Volunteer Week 2020 looked quite different to previous years due to the uncertainty around COVID restrictions. This year we chose to celebrate volunteering in Kāpiti with a Volunteer Story Competition with a focus on Te Hua o te Mahi Tahi - The Benefit of Working Together which was the theme for this years National Volunteer Week. The winners Raumati South School - Our Village Kitchen won a voucher to a local cafe to be able to celebrate with the team involved in the project.

We recognised all the groups that were nominated as part of the Volunteer Story Competition during National Volunteer Week, presenting them with a Certificate of Appreciation and some treats. Getting to see these amazing community groups in action and thank them for the work they do was a real pleasure for us.

We also thanked our own team of volunteers with a special morning tea to celebrate them during National Volunteer Week. The following organisations were nominated for the Volunteer Story Competition:



Wellington Tramway Museum



Greendale Reserve



Kaibosh



Raumati South School



Kapiti Women's Centre



Menzshed Kāpiti



Waikanae Estuary Care Group



Kāpiti Equestrian Centre



Ōtaki Musuem

VOLUNTEER STORY COMPETITION WINNER!



Raumati South School - Our Village Kitchen



Our volunteer story is about a dedicated group of parents with children at a local Kāpiti school – Raumati South School. Our group of volunteers combined their varied talents to create a cookbook – "Our Village Kitchen" – to raise money for Raumati South School to invest in our tamariki and ultimately in our village.

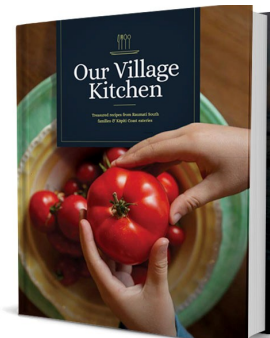
Our group of volunteers was made up of Luke Kelly with his incredible talent in design, Juliet Watterson with her beautiful photography, Naomi Hand with her keen editing eye, Megan Rowe with her talent for community engagement and sponsorship, and Joanna Clouden and Monique Freshwater for their endless attention to detail, continuous cooking calendar and work horse mentality.

With the support of the wider Kāpiti community they used their time and skills alongside their love of food, to create Our Village Kitchen. They set their sights on creating a "good looking" book that sits proudly in any cook book collection. Along the way they had a lot of fun and cooked and ate a lot of food!

Our group sourced recipes from local Raumati South families and also from Kāpiti Coast chefs and eateries. The recipes included in Our Village Kitchen reflect the cultural diversity of our community with Kiwi favorites sitting alongside dishes with international origin. The recipes are accompanied by enticing photographs of the food, school community and unique coastal environment us Kāpiti Coasters are privileged to call "home". The result is a culinary and visual delight- a treasured keepsake for locals but also worthy of a place in the homes of food lovers everywhere.

As well as producing a professional quality book and raising significant funds for Raumati South School, our group showed the children of Raumati South School that with a can-do attitude and hard work it is possible to achieve great things. Many children were involved with the project, through cooking and photography shoots to selling books at local markets and galas.

Our Village Kitchen is available for sale from www.ourvillagekitchen.net or directly from the Raumati South School office (Ph. 04 299 4579).



Te Wiki Tūao ā-Motu
national volunteer week
21–27 JUNE 2020

Te Hua o te Mahi Tahi

The benefit of working together

www.volunteerkapiti.org.nz | [#NVW2020](https://twitter.com/NVW2020)

VOLUNTEER STORY



Volunteer Story - Sophie Handford



Sophie was just 18 years of age when she was elected as the Paekākāriki-Raumati ward Councillor, making her one of the youngest elected officials in the country. Her vocal campaign, which centred on environmental action and community well-being, reflects a long-standing interest and involvement in the Kāpiti community as a volunteer.

Desire to Make a difference

"I wanted to give my time to something meaningful, so I decided that volunteering was the way to go. I've always felt that if I have time and energy to give, and if I can make a positive difference in someone else's life, I would really love to do that," says Sophie. She also says that volunteering has helped her develop better relationships and learn to work alongside a diverse range of people. "I find it a great way to for people to connect across cultures and across generations."

A modest start

Sophie got her first volunteer role through Volunteer Kāpiti doing Christmas wrapping as a fundraiser at the local mall. "I was about 15 years old. My friend and I did it together – it was a great experience because we both enjoyed it and could share what we were doing while creating a little bit of good. It also helped ease any worries we had in the beginning. I've done it again every year since," she says. "That's how I got started, but I soon moved on to other things. Volunteer Kāpiti are great because they link me up with people and organisations that need support." Among other things, Sophie coordinates the School Strike 4 Climate environmental group, mentors a ten-year-old a couple times a week, works with Youth Wellington, and has a leadership role with the United Nation's Girl Up movement.

Volunteers, please stand up!

Sophie has a message for anyone contemplating taking on a volunteer role. "Definitely do it - 100% do it. Maybe start small though and don't commit yourself to 10 or 20 hours per week right away. Start with something small, maybe 1 or 2 hours per week or even once a month. See how you like it, how it factors in around your other commitments, and just keep building on that base."

Sophie also advises you to "Think about what kind of difference you want to make too, whether it's in relation to the environment, animals, or people, and so on, or if you just want to help out. Talk to a group like Volunteer Kāpiti and see what they can do."

"Volunteering is a great antidote when I feel overwhelmed about what we're doing to the environment or the state of humanity. It restores a little bit of hope, especially when I see other people volunteering alongside me and I realise that there are other people who care and who want to make a difference too."

www.volunteerkapiti.org.nz

TREASURER REPORT



Overview: At the beginning of the year the Committee approved a budget which would allow the Centre to deliver its operational objectives and Annual Business Plan strategies to develop our service delivery. This is always a challenge, as we along with many of our Member organisations, rely on obtaining income from grants and other funding sources on an annual basis to run our organisation. We have received a clear Reviewers' opinion on our Financial Statements for the year. This is a reflection of Volunteer Kāpiti's financial processes and systems and the financial reporting within the Xero accounting package we use.

Income: Grant Income received from our various funders was overall similar to last year. With the uncertainty due to COVID-19, we are thankful for our multi-year grants and the Ministry of Social Development COVID-19 grant.

Expenses: While expenses were up \$4,141 on last year, they were within budget for the year. The year end result shows a surplus of \$28,881 compared to last year which produced a surplus of \$6,928. This surplus is tagged towards projects such as the Capable Sector Project.

Equity: The Statement of Financial Position shows the Centre is in a sound financial position with total bank funds of \$150,916 at year end. However, I would point out that a significant proportion of this balance reflects grant income received at year end which is used to fund the operations over the next year. The Committee has also revised the Operational Reserve Fund (equal to four months expenditure), as a prudent back stop to ensure that we have funds available to continue to provide our services if we lose a funding source or a grant payment is delayed. Volunteer Kāpiti's Equity (net assets) at \$80,626 remains strong and increased by \$28,881 over the year. The equity figure includes the Operational Reserve of \$40,000 mentioned above.

I would like to thank our Manager, Susan and her Team for the way they managed to keep expenditure within budget during this COVID 19 pandemic and their efforts to obtain the Grants and other income sources to fund our organisation which is never an easy job in todays' competitive environment and the demands within the community for funding.

Dhaval Thakkar
Treasurer, Volunteer Kāpiti

STATEMENT OF FINANCIAL PERFORMANCE

Volunteer Kāpiti Incorporated For the year ended 30 June 2020

	2020	2019
Trading Income		
COGS - Income	2,000	2,544
Donations Received	600	600
Interest Income	2,745	2,726
KCDC - Capable Sector Project Income	28,882	6,297
Lotteries - Income	37,500	30,000
Membership Income	3,000	3,391
Miscellaneous Income	217	189
MSD - Covid19 Grant	4,348	-
Support for Volunteering Fund - Income	36,409	45,503
Thomas George Macarthy Trust - Income	3,625	5,337
Wellington Community Trust - Income	10,000	6,666
Total Trading Income	129,326	103,253
Gross Surplus	129,326	103,253
Operating Expenses		
ACC Levies	167	166
Bank Fees	10	10
Building a Capable Social Sector - Collaboration	338	100
Building a Capable Social Sector - Kapiti Coast Social Sector Profile Snapshot	13,667	7,660
Building a Capable Social Sector - Training Programme	3,517	-
Capability Building - Workshop and Resource Costs	-	2,860
Consulting and Professional services	735	374
Depreciation	791	343
General Expenses	-	325
Insurance	1,206	1,141
Marketing and Promotion	580	2,224
Motor Vehicle Reimbursements	593	866
Office Expenses	1,501	943
Printing & Stationery	1,105	1,079
Rent	6,169	8,921
Repairs and Maintenance	217	-
Staff Costs - Training Expense	249	370
Staff Costs - KiwiSaver Employer Contributions	1,917	1,845
Staff Costs - Salaries	63,418	60,119
Subscriptions	231	144
Telephone, Internet & Xero	2,938	3,671
Travel Expenses	162	1,035
Volunteer Expenses	934	2,128
Total Operating Expenses	100,446	96,325
Net Surplus	28,881	6,928

STATEMENT OF FINANCIAL POSITION

30 JUNE 2020 YEAR END

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets			
Bank accounts and cash		150,916	120,501
Debtors and prepayments		675	225
Inventory			
Other current assets			
Total Current Assets		151,591	120,726
Non-Current Assets			
Property, plant and equipment		4,547	978
Investments			
Other non-current assets			
Total Non-Current Assets		4,547	978
Total Assets		156,138	121,704
Liabilities			
Current Liabilities			
Bank overdraft			
Creditors and accrued expenses		136	1,352
Employee costs payable			480
Unused donations and grants with conditions		69,103	69,556
Other current liabilities		6,036	(1,666)
Total Current Liabilities		75,275	69,722
Non-Current Liabilities			
Loans			
Other non-current liabilities		237	237
Total Non-Current liabilities		237	237
Total Liabilities		75,512	69,959
Total Assets less Total Liabilities (Net Assets)		80,626	51,745
Accumulated Funds			
Capital contributed by owners or members		-	-
Accumulated surpluses or (deficits)		40,626	37,145
Reserves		40,000	14,600
Total Accumulated Funds		80,626	51,745

STATEMENT OF CASH FLOWS

30 JUNE 2020 YEAR END

	Actual This Year \$	Actual Last Year \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	600	600
Fees, subscriptions and other receipts from members	2,550	3,541
Receipts from providing goods or services	122,981	96,536
Interest, dividends and other investment receipts	2,745	2,726
Net GST	(6,036)	1,666
Cash was applied to:		
Payments to suppliers and employees	88,065	81,028
Donations or grants paid		
Net Cash Flows from Operating Activities	34,775	24,041
Cash flows from Investing and Financing Activities		
Cash was received from:		
Receipts from the sale of property, plant and equipment		
Receipts from the sale of investments		
Proceeds from loans borrowed from other parties		
Capital contributed from owners or members		
Cash was applied to:		
Payments to acquire property, plant and equipment	4,360	348
Payments to purchase investments		
Repayments of loans borrowed from other parties		
Capital repaid to owners or members		
Net Cash Flows from Investing and Financing Activities	(4,360)	(348)
Net Increase / (Decrease) in Cash	30,415	23,693
Opening Cash	120,501	96,808
Closing Cash	150,916	120,501
This is represented by:		
Bank Accounts and Cash	150,916	120,501

NOTES TO FINANCIAL STATEMENTS

30 JUNE 2020 YEAR END

Reporting Entity

Volunteer Kāpiti Incorporated is a non-profit organisation, based in Kāpiti, which is incorporated under the Charitable Trusts Act 1957 and registered under the Charities Act 2005. Charities Registration Number: CC42805

Basis Of Preparation

The Financial Statements are for the year ended 30 June 2020 and have been prepared on a historical costs basis, except for the assets and liabilities which have been measured at fair value.

The accrual basis of accounting has been used unless otherwise stated and the Financial Statements have been prepared on a going concern basis. Volunteer Kāpiti has elected to apply 'Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit)' on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000.

Volunteer Kāpiti Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are recorded inclusive of GST.

Grant Expenditure

Note the Wellington Community Trust Grant was received in the 2018/2019 financial year, but expended in the 2019/2020 year.

REVIEWER REPORT

30 JUNE 2020 YEAR END

REPORT TO THE MEMBERS OF

Volunteer Kapiti Incorporated.

I have completed a review of the accounts of Volunteer Kapiti for the twelve months period ending 30th June, 2020

Management Committee's Responsibilities

The Management Committee of Volunteer Kapiti Inc. is responsible for the compilation of accounts which fairly reflect the financial position of that organisation as at 30th June, 2020 and the results of activities for the twelve months period ending 30th June, 2020

Reviewer's Responsibilities

It is my responsibility to express an independent opinion on the financial statements, presented by the Management Committee and report my opinion to you.

Basis of Opinion

A review includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. This also includes assessing whether the accounting policies are appropriate to Volunteer Kapiti Inc. circumstances, consistently applied and adequately disclosed.

I have obtained sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement.

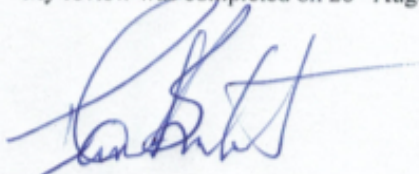
Other than in my capacity as reviewer, I have no relationship with or interests in Volunteer Kapiti Inc.

Qualified Opinion

I conducted my review in accordance with generally accepted standards in New Zealand. In common with other organisations of a similar nature, control over all the income due prior to its being recorded, is limited, and there are no practical review procedures to determine the effect of this limited control.

In my opinion, the financial statements, showing total Equity of \$80,626., and a surplus for the twelve months of \$28,881, fairly reflect the financial position of Volunteer Kapiti Inc. as at 30th June, 2020 and the results of its activities for the period ending on that date.

My review was completed on 26th August, 2020 and my opinion is expressed as at that date.



Ian S Butcher,
Accountant
Paraparaumu
26th August, 2020